



**Board of Governors Annual General Meeting
Monday, December 4, 2023
4:30 p.m. to 5:00 p.m. via videoconference**

AGENDA

Time	Item	Reference	Lead
4:30 p.m. (3 min)	1. Welcome and constitution of meeting	-	Brenda Hogan, Board Chair
4:33 p.m.	2. Declaration of Conflicts of Interest	-	Brenda Hogan, Board Chair
4:33 p.m. (2 min)	3. Approval of AGM Agenda for December 4, 2023 <i>(for decision)</i>	Agenda	Brenda Hogan, Board Chair
4:35 p.m. (3 min)	4. Approval of minutes of the December 5, 2022 Annual General Meeting <i>(for decision)</i>	Draft minutes attached	Brenda Hogan, Board Chair
4:38 p.m. (5 min)	5. Appointment of Auditors for 2023/2024 <i>(for decision)</i>	Briefing Note	Gail Lee, Audit, Finance and Risk Committee Chair Alan Simms, Vice-President, Finance & Administration
4:43 p.m. (7 min)	6. Overview of Annual Report for 2022/2023 <i>(for information)</i>	Briefing Note with Attachment	Ana Serrano, President Adam Wiendels, Executive Director, Marketing and Communications
4:45 p.m. (10 min)	7. Election of Chair and Vice-Chairs <i>(for decision)</i>	Briefing Note	Brenda Hogan, Board Chair Tanya Bowes,



Time	Item	Reference	Lead
			Board Secretary & Director, Strategic Planning
5:00 p.m.	8. Termination of AGM	-	New Board Chair (TBD)



**Board of Governors Meeting
Monday, December 4, 2023
5:00 p.m. to 7:30 p.m. via videoconference**

AGENDA

Time	Item	Reference	Lead
5:00 p.m. (5 min)	1. Welcome, constitution of meeting and opening remarks	-	TBD, Board Chair
5:05 p.m.	2. Declaration of Conflicts of Interest	-	TBD, Board Chair
5:05 p.m. (2 min)	3. Approval of Board Agenda for December 4, 2023 <i>(for decision)</i>	Agenda	TBD, Board Chair
5:07 p.m. (3 min)	4. Consent Agenda (1) Approval of minutes October 2, 2023 regular meeting (2) Approval of minutes of October 25, 2023 special meeting (3) Approval of minutes of October 30, 2023 special meeting (4) Approval of consent decision items and acceptance of consent information items <i>[Note: Governors to advise the Board Chair and/or Board Secretary in advance if they wish to discuss any of the consent agenda items.]</i>	(For list of materials attached, please see end of agenda.)	TBD, Board Chair
5:10 p.m. (10 min)	5. President's Update <ul style="list-style-type: none"> • Second Quarter (Q2) Institutional Scorecard 2023/24 Report <i>(for information)</i> 	Q2 Results Report for 2023/24 Institutional Scorecard	Ana Serrano, President

Time	Item	Reference	Lead
5:20 p.m. (60 min)	<p>6. Audit, Finance and Risk Committee (AFRC) Report:</p> <p>(1) Fiscal Year 2023/24 Financial Review <i>(for information)</i></p> <p> a. Operating Budget Variances</p> <p> i. Operating Budget Variances - September 2023</p> <p> ii. Operating Budget Variances - November 2023</p> <p> b. Cash Flow Forecast/Management</p> <p> i. Cash Flow Forecast/Management - September 2023</p> <p> ii. Cash Flow Forecast/Management - November 2023</p> <p>(2) Draft Multi-Year Forecast FYs 2023-24 to 2026-27 <i>(for information)</i></p> <p>(3) Tuition Anomaly Implementation – (Domestic) BDES <i>(for decision)</i></p> <p>(4) Update on Internally Restricted Net Asset Funds <i>(for decision)</i></p> <p>(5) Revised Purchasing Process Guidelines <i>(for decision)</i></p> <p>(6) Revised Travel, Meal and Hospitality Policy <i>(for decision)</i></p> <p>(7) Semi-Annual Risk Register Report <i>(for information)</i></p> <p>(8) External Review Tracking Update <i>(for information)</i></p>	<p>(1) (a) (i) Briefing Note with Attachment</p> <p> (ii) Briefing Note with Attachment</p> <p> (b) (i) Briefing Note with Attachment</p> <p> (ii) Briefing Note with Attachment</p> <p>(2) Briefing Note</p> <p>(3) Briefing Note</p> <p>(4) Briefing Note with Attachments</p> <p>(5) Briefing Note with Attachments</p> <p>(6) Briefing Note with Attachments</p> <p>(7) Briefing Note with Attachments</p> <p>(8) Briefing Note</p>	<p>Gail Lee, AFRC Chair</p> <p>Alan Simms, Vice-President, Finance and Administration</p> <p>Caroline Langill, Vice-President, Academic and Provost</p> <p>Peter Fraser, Director, Finance</p> <p>Laura Wood, Executive Director, Institutional Analysis and Budget Planning</p>

Time	Item	Reference	Lead
6:20 p.m. (10 min)	7. Investment Committee Report: (1) Approval of Investment Committee Advisor (for decision)	(1) Briefing Note	David Binet, Investment Committee Chair Alan Simms, Vice-President, Finance & Administration Peter Fraser, Director, Finance
6:30 p.m. (15 min)	8. Brand and Business Development Committee (BBDC) Report: <i>(for information)</i> (1) Advancement Report (2) Enrolment Strategy Update	(1) Briefing Note (2) Briefing Note	Jarret Leaman, BBDC Chair Ana Serrano, President Deanne Fisher, Vice-Provost, Students & International
6:45 p.m. (5 min)	9. Other Business	-	TBD, Board Chair
<i>In Camera Session</i>			
6:50 p.m.	10. Declaration of Conflicts of Interest	-	TBD, Board Chair
6:50 p.m. (10 min)	11. Executive Committee Report: (1) Collective Bargaining Matter (for decision)	<i>Confidential materials distributed.</i>	Brenda Hogan, Board Member Satoshi Uyede, Executive Director, People and Culture

Time	Item	Reference	Lead
7:00 p.m. (10 min)	12. Governance and Nominating Committee (GNC) Report: (1) Nominating Strategy Update with Committee Assignments for new Board members (for decision)	<i>Confidential materials distributed.</i>	Elizabeth Dipchand, GNC Chair Tanya Bowes, Board Secretary and Director, Strategic Planning
7:10 p.m. (5 min)	13. Strategic Initiative/Partnership Update <i>(for information)</i>	-	Alan Simms, Vice-President, Finance and Administration
<i>In Camera Session for Board members</i>			
7:15 p.m. (8 min)	14. <i>In Camera</i> Session	-	TBD, Board Chair
7:23 p.m. (7 min)	15. <i>In Camera</i> Session without Management	-	TBD, Board Chair
<i>In Camera Session Ends</i>			
7:30 p.m.	16. Termination	-	TBD, Board Chair

Consent Agenda Table of Contents

1. Summary of pending action items
2. Approval of minutes of October 2, 2023
3. Approval of minutes of October 25, 2023 (special meeting)
4. Approval of minutes of October 30, 2023 (special meeting)

Consent agenda information items:

5. Information report from the Senate Chair
6. AFRC information reports
 - a. Statutory Remittances Report – September 2023
 - b. Statutory Remittances Report – November 2023
7. Research Ethics Board Annual Report for Academic Year 2022-2023
8. IQAP Final Assessment Report and Implementation Plan

Next Meeting: January 20, 2024 Board of Governors' Retreat