



**Board of Governors Meeting**  
**Monday, May 13, 2024**  
**4:30 p.m. to 7:30 p.m.**  
**Room 322, 3rd Floor Boardroom, 230 Richmond Street, OCAD University**  
**& via videoconference**

**AGENDA**

Time	Item	Reference	Lead
4:30 p.m. (5 min)	1. Welcome, constitution of meeting and opening remarks	-	Lanita Layton, Board Chair
4:35 p.m.	2. Declaration of Conflicts of Interest	-	Lanita Layton, Board Chair
4:35 p.m. (2 min)	3. Approval of Board Agenda for May 13, 2024 <i>(for decision)</i>	Agenda	Lanita Layton, Board Chair
4:37 p.m. (3 min)	4. Consent Agenda (1) Approval of minutes March 4, 2024 regular meeting (2) Approval of consent decision items and acceptance of consent information items <i>[Note: Governors to advise the Board Chair and/or Board Secretary in advance if they wish to discuss any of the consent agenda items.]</i>	(For list of materials attached, please see end of agenda.)	Lanita Layton, Board Chair
<i>In Camera Session</i>			
4:40 p.m. (20 min)	5. Legal Counsel Presentation <i>(for discussion)</i>	-	Awanish Sinha, Partner, McCarthy Tétrault LLP  Audrey-Anne Delage, Associate, McCarthy

Time	Item	Reference	Lead
			Tétrault LLP
<i>In Camera Session Ends</i>			
5:00 p.m. (10 min)	6. President's Update <i>(for information)</i>	-	Ana Serrano, President
5:10 p.m. (55 min)	7. Audit, Finance and Risk Committee (AFRC) Report: (1) Fiscal Year 2023/24 Financial Review <i>(for information)</i> (a) Operating Budget Variances (b) Cash Flow Forecast/Management (2) Tuition and Ancillary Fees (a) Undergraduate Domestic and Ineligible (International) Tuition Fees (b) Graduate Domestic and Ineligible (International) Tuition Fees (c) Laptop Program Fees for FY 2024-25 <b><i>(for decision)</i></b> (3) Semi-Annual Risk Register Report <i>(for information)</i> (4) External Review Tracking Update (April 2024) <i>(for information)</i> (5) Financial Projections (a) International Enrolment Impact Assessment <i>(for information)</i> (b) Fiscal Year 2024-25 Operating Budget <b><i>(for decision)</i></b> (6) Butterfield Park Renovation Contract Award <b><i>(for decision)</i></b> (7) Debt Management Policy <b><i>(for decision)</i></b> (8) AGO Site Development <i>(for information)</i>	(1) (a) Briefing Note (b) Briefing Note with Attachment (2) (a) Briefing Note (b) Briefing Note (c) Briefing Note with Attachment (3) Briefing Note with Attachment (4) Briefing Note (5) (a) Briefing Note (b) Briefing Note with Attachment (6) Briefing Note (7) Briefing Note with Attachment (8) Briefing Note with Attachment	Gail Lee, AFRC Chair  Ana Serrano, President  Alan Simms, Vice-President, Finance and Administration  Caroline Langill, Vice-President, Academic and Provost  Laura Wood, Executive Director, Institutional Analysis and Budget Planning  Peter Fraser, Director, Finance  Deanne Fisher, Vice-Provost, Student and International

Time	Item	Reference	Lead
6:05 p.m. (15 min)	8. Brand and Business Development Committee (BBDC) Report: <i>(for information)</i> (1) Advancement Report (2) Undergraduate and Graduate Enrolment Updates	(1) Briefing Note (2) Briefing Note	Jarret Leaman, BBDC Chair  Mary Koutsoubos, Executive Director, Advancement  Deanne Fisher, Vice-Provost, Students and International
6:20 p.m. (15 min)	9. Human Resources Committee (HRC) Report: (1) 2022/23 Pension Plan Statements <i>(for information)</i> (2) Revised Vacation Policy for Managers and Confidential Staff <i>(for decision)</i>	(1) Briefing Note with Attachment (2) Briefing Note with Attachment	Alan Simms, Vice-President, Finance and Administration  Connie Arezes-Reis, Director, People Strategies
6:35 p.m. (10 min)	10. Governance and Nominating Committee (GNC) Report: (1) First Review – Board By-Law Changes <i>(for information)</i>	(1) Briefing Note with Attachments	Elizabeth Dipchand, GNC Chair  Tanya Bowes, Board Secretary and Director, Strategic Planning
6:45 p.m. (10 min)	11. Other Business	-	Lanita Layton, Board Chair
<i>In Camera Session</i>			
6:55 p.m.	12. Declaration of Conflicts of Interest	-	Lanita Layton, Board Chair
6:55 p.m. (5 min)	13. Governance and Nominating Committee (GNC) Report: (1) Nominating Strategy Update <i>(for decision)</i>	(1) <i>Confidential materials distributed</i>	Elizabeth Dipchand, GNC Chair  Tanya Bowes,

Time	Item	Reference	Lead
			Board Secretary and Director, Strategic Planning
7:00 p.m. (10 min)	14. Executive Committee Report: (1) Academic Administrative Appointments <b>(for decision)</b>	<i>(1) Confidential materials distributed</i>	Ana Serrano, President  Caroline Langill, Vice-President, Academic and Provost
7:10 p.m. (5 min)	15. Academic Matters from Senate <i>(for information)</i>	<i>Confidential materials distributed</i>	Julian Goss, Senate Chair
<i>In Camera Session for Board members</i>			
7:15 p.m. (8 min)	16. <i>In Camera Session</i>	-	Lanita Layton, Board Chair
7:23 p.m. (7 min)	17. <i>In Camera Session without Management</i>	-	Lanita Layton, Board Chair
<i>In Camera Session Ends</i>			
7:30 p.m.	18. Termination	-	Lanita Layton, Board Chair

**Consent Agenda Table of Contents**

1. Summary of pending action items
2. Approval of minutes of March 4, 2024

**Consent agenda information items:**

3. Information report from the Senate Chair
4. AFRC information reports
  - a. Statutory Remittances Report

**Next Meeting:** June 17, 2024