



**Board of Governors Annual General Meeting (AGM)**  
**Monday, December 2, 2024**  
**4:30 p.m. to 4:45 p.m.**  
**Room 322, 3rd Floor Boardroom, 230 Richmond Street, OCAD University**  
**& via videoconference**

**AGENDA**

Time	Item	Reference	Lead
4:30 p.m. (2 min)	1. Welcome and constitution of meeting	-	Lanita Layton, Board Chair
4:32 p.m.	2. Declaration of Conflicts of Interest	-	Lanita Layton, Board Chair
4:32 p.m. (1 min)	3. Approval of AGM Agenda for December 2, 2024 <i>(for decision)</i>	Agenda	Lanita Layton, Board Chair
4:33 p.m. (2 min)	4. Approval of minutes of the December 4, 2023 Annual General Meeting <i>(for decision)</i>	Draft minutes attached	Lanita Layton, Board Chair
4:35 p.m. (5 min)	5. Appointment of Auditors for 2024/2025 <i>(for decision)</i>	Briefing Note	Gail Lee, Audit, Finance and Risk Committee Chair  Alan Simms, Vice-President, Finance & Administration
4:40 p.m.	6. Annual Report for 2023/2024 <i>(for information)</i>	Briefing Note with Attachment	Ana Serrano, President  Adam Wiendels, Executive Director, Marketing and Communications



Time	Item	Reference	Lead
4:40 p.m. (5 min)	7. Election of Chair and Vice-Chairs <i>(for decision)</i>	Briefing Note	Elizabeth Dipchand, Chair Designate  Tanya Bowes, Board Secretary
4:45 p.m.	8. Termination of AGM	-	Board Chair (TBD)