

Senate Policy

Graduate Student Registration in Undergraduate Courses

3.12

Description:

This policy outlines the conditions under which graduate students are permitted to take undergraduate level courses.

Approvals:

Approved by Senate Academic Policy & Planning Committee: April 2024
Approved by Senate: April 2024
Date Effective: September 2024

Approval Authority: Senate

Signature: Julian Goss, Senate Chair

Policy:

Graduate students studying at the Master's level are permitted to register for a maximum of 0.5 credits at the undergraduate level – limited to the 4000 level.

Graduate students will be graded according to the graduate grading system detailed in Policy 6005: Graduate Studies Grading. The undergraduate course will count toward the student's academic standing as outlined in Policy 6017: Graduate Studies Academic Standing.

Undergraduate courses can only fulfill elective requirements. All other requirements must be completed at the graduate level.

Graduate students require the approval of their Graduate Program Director to register for an undergraduate course.

Graduate students requesting registration in an undergraduate course must submit an application form prior to the deadline posted by the Office of the

Registrar. The student must provide a rationale for the way in which the specific course relates to their individual program of study.

Undergraduate students will be given priority for registration in undergraduate level courses. Graduate student access to an undergraduate course is subject to availability, as determined by the Office of the Registrar in consultation with the undergraduate Faculty Offices.