Ontario College of Art & Design University Policies, Procedures & Regulations

# Senate Policy

## **Graduate Studies Awarding of the Degree**

# 3.8

### **Description:**

This policy outlines the process for graduation and the awarding of the degree for graduate students.

### Approvals:

Revised by Graduate Studies Committee: December 2010 Approved by Academic Policy and Planning: January 2011 Approved by Academic Council: January 2011

### Approval Authority: Academic Council

Signature: Archie Graham, Academic Council

Policy:

### Award of the Degree

#### **Application for Graduation:**

Every candidate for a graduate degree or diploma is responsible for applying for graduation by the published deadline using forms available from the Office of the Registrar.

#### Award of the Degree:

Award of the degree is by resolution of Senate.

### Transcripts:

Certified official transcripts of the student's graduate academic record may be obtained from the Office of the Registrar. Only individually signed copies with the university seal are valid.