

Senate Policy

Graduate Studies Minimum Registration Period and Time Limits

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Description:

This policy outlines minimum registration requirements and time limits for degree completion.

Approvals:

Revised by Graduate Studies Committee: December 2010
Approved by Academic Policy and Planning: January 2011
Approved by Academic Council: January 2011

Revised by Graduate Studies Committee: December 2022
Approved by Academic Standards Committee: January 2023
Approved by Senate: January 2023
Effective: May 2023

Approval Authority: Senate

Signature: Simone Jones, Chair

Policy:

Minimum Registration Requirements and Time Limits

Courses Completed at OCAD University:

Students must complete a minimum of 50% of their degree requirements at OCAD University. Where applicable, thesis or MRP must be completed at OCAD University under the supervision of a member of Graduate Studies.

Minimum Registration Requirements:

Students may not accelerate their program by completing in fewer than the minimum number of terms defined by their program and part-time/full-time status (where applicable).

Full-time students are expected to enroll in a full course load as defined by their program each term. Students with an approved accommodation may retain full-time status while taking a reduced course load.

Time Limits for Degree Completion:

Once students have completed all course requirements, except for thesis, Major Research Paper/Project or, the final course of a course-based graduate degree, the student may register for an additional two terms to complete their degree.

Graduate students must maintain continuous enrolment or have an approved Leave of Absence. The student must therefore re-register for the final course in the subsequent term. Students will be charged a completion fee in recognition of the reduced resources required by the student. The thesis and MRP dates and deadlines for the subsequent term will apply.

Students who do not complete within two terms will be withdrawn from the program. Students may appeal this withdrawal as per the Student Academic Appeals Policy.