

Senate Policy

5000 Level Graduate Studies Courses

2.24

Description:

This policy outlines the conditions under which undergraduate students are permitted to take 5000 level graduate studies courses.

Related Policies: None.

Approvals:

Approved by Senate Academic Policy & Planning Committee: February 2022

Approved by Senate: February 2022

Date Effective: February 2022

Approval Authority: Senate

Signature: Simone Jones, Senate Chair

Policy:

The School of Graduate Studies offers courses at the 5000 level which give exceptional undergraduate students the opportunity to take graduate level courses.

Students who have a strong academic record have the option of completing 5000 level graduate courses to fulfill their open elective requirements. Students who have completed 15.0 credits and maintained an average of 70% can apply to register for these courses.

All other students will require the written approval of their undergraduate chair and the relevant graduate program director. For interdisciplinary courses or general courses that are not connected to a graduate program, the dean of graduate studies would approve. This approval will normally only be given to students whose prior learning experiences demonstrate their capacity to succeed in a graduate course while studying at the undergraduate level.

All 5000 level courses will only fulfill undergraduate open elective requirements. These courses will not normally fulfill any other degree requirements.

Graduate students will be given priority for registration in 5000 level courses. Undergraduate students will only be permitted to register if space is available after graduate students have registered. The School of Graduate Studies is responsible for coordinating the registration of undergraduate students into 5000 level courses.

Students who take a 5000 level course during their undergraduate studies, cannot transfer these credits to any graduate degree they may take at OCAD University in the future.