

## **Academic Council Policy**

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### **Transfer from Diploma to Degree Program**

# 2.16

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#### **Description:**

Students in the Associate of the Ontario College of Art & Design (AOCAD) diploma program who meet the eligibility requirements may transfer to the corresponding degree program to complete the requirements for a Bachelor of Design or Bachelor of Fine Arts degree.

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#### **Approvals:**

Approved by Curriculum Committee: February 2003  
Approved by Board of Governors: March 2003  
Effective May 2003

Revised by Academic Standards Committee: April 2009  
Approved by Academic Council: April 2009  
Effective May 2009

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**Approval Authority:** Academic Council

**Signature:** Archie Graham, Chair

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#### **Policy:**

##### Eligibility

Faculty of Art diploma students who have completed at least 5.0 OCAD credits and have an overall evaluation average of 60% are eligible to transfer to the Bachelor of Fine Arts (BFA) degree program.

Faculty of Design diploma students who have completed at least 5.0 OCAD credits and have an overall evaluation average of 60% are eligible to transfer to the Bachelor of Design (BDes) degree program.

##### Requirements

Students with 15.0 or more completed credits as of May 2003 are required to complete their original diploma program, including the liberal studies requirement, as well as an additional 2.0 credits in the Faculty of Liberal Studies.

At least half of these additional credits must be completed in residence at OCAD. The liberal studies courses completed for the diploma and the 2.0 additional credits for the degree must together include a minimum of 5.0 credits designated for the BFA or BDes as outlined below, with at least 2.0 credits at the year three and/or year four level.

Students with fewer than 15.0 completed credits as of May 2003 are required to complete all of their program requirements including at least 5.0 credits in liberal studies designated for the BFA or BDes as outlined below, with at least 2.0 credits at the year three and/or four level. In addition to their year 2, 3 and 4 requirements, students must complete 0.5 credit English requirement for first year.

#### Liberal Studies Courses Required for BFA or BDes Degree

- 0.5 credit English course (ENGL)
- 3.0 credits History and Theory of Visual Culture courses (VISC)
- 0.5 credit Humanities course (HUMN)
- 0.5 credit Science/Technology/Mathematics course (SCTM)
- 0.5 credit Social Sciences course (SOSC)
- Students who have completed one of COMM2B07, DRPT2B13, ENVR3B11, INTM2B22, PHOT2B12, and SCIN2B09 in the 2000, 2001 or 2002 academic sessions may apply that 0.5 credit to the liberal studies requirement for History and Theory of Visual Culture courses.

Students admitted to OCAD prior to September 2003 may submit a request to transfer liberal studies credits from an accredited post-secondary institution if these credits were not previously eligible for transfer. Transfer of credit requests must be submitted at the same time as the application to Transfer to Degree. Transfer of Credit is subject to OCAD's residency requirements.

#### Deadlines

Application to Transfer to Degree must be made before the first day of classes of the fall or winter semesters or the start of the summer session. Application must be made before graduation with the AOCAD diploma. A non-refundable application fee is payable at the time of application.

Students may not transfer from a degree program to a diploma program.