

Senate Policy - Undergraduate

Repeat Courses

2.2

Description:

This policy outlines the circumstances under which a student may repeat a credit course.

Approved by Academic Standards Committee: March 3, 2005
Approved by Academic Council: April 4, 2005
Date Effective: September 2004

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Date Effective: May 2013

Approval Authority: Senate

Signature: Archie Graham, Chair

Policy

Credit courses at OCAD University may not be repeated, except:

where a student fails a course:

- a student may have three attempts to pass a course
- if the failed course is a program requirement the student will not be permitted to continue in that program after the third failure
- all credit attempts will be recorded on the academic transcript

where the Dean (or designate) of the Faculty approves such repetition to give the student the opportunity to raise a low pass grade, defined as a grade below the

minimum overall average requirement for graduation. For core courses a low pass grade is defined as the grade below the average required for core courses in the program, as published in the program guide:

- the most recent grade will be the grade used in the calculation of the student's average
- this grade may be the lower of the two
- all credit attempts will be recorded on the academic transcript
- the original grade will stand if the student withdraws from the repeat course before the end of the course change period

where the Dean (or designate) of the Faculty approves such repetition for academic reasons other than to raise a low pass grade:

- the first recorded grade will be used in the calculation of the student's average
- the repeat course will be designated 'duplicate'
- a grade will be assigned for the repeat course
- the repeat course will not be given credit
- the repeat course will be recorded on the academic transcript

All repeat course registrations are subject to the published registration regulations and fees.